

APPLICATION AND LOCATION RENTAL AGREEMENT SECURITY BRATISLAVA 2022

The General Provisions and the Price List are inseparable parts of agreement

The Exhibitor :	
Address :	
Representative of the Firm :	
Phone / fax. :	
E-mail :	
Code :	
Number of the Bank account :	
Characteristic of the Firm :	

Registration Fee 250,- € + VAT

Co- Exhibitor :	
Address :	
Phone / fax. :	
E-mail :	
Characteristic of the Firm :	

Confirmation of Application by the Exhibitor

We confirm to agree with the General Provisions

.....
place, date

.....
exhibitor (signature,stamp)

Confirmation of Application by the Organizer

We confirm to agree with the General Provisions

.....
place, date

.....
organizer (signature,stamp)

Charges for cancelling participation :

less than 3 months prior ... 50% of rental fee

less than 1 month prior ... 100% of rental fee

less than 14 days prior ... 100% of rental fee + 50% technical instalations

2 pieces of the applications agreement to be send on the address:

Expo Design, Björnsonova 12, 811 05 Bratislava, or e-mail: expodesign@zoznam.sk

GENERAL PROVISIONS

The General Provisions

Regulate the participation of exhibitors at fairs and other events organized by the firm Expo Design.

The organization and presentation of events shall be realized according to these general provisions.

Article 1 – Organizer of the event

1. The organizer of the event is the firm Expo Design, Björnsonova 12, 811 05 Bratislava, Slovakia (hereafter referred to as the organizer)

2. The organizer is under obligation to the exhibitor to fulfill all responsibilities stipulated in the general provisions.

Article 2 – The exhibitor

1. Any person or organisation registered as a business entity, either in his own country or abroad, can participate in the event as an exhibitor.

2. The exhibitor is under obligation to the organizer to fulfill all responsibilities stipulated in the general provisions.

Article 3 – Allocation of exhibition area

1. The organizer's decisions on the acceptance, curtailment or refusal of applications for exhibition space are irrevocable and without obligation of justification.

2. An application for exhibition area is considered to be binding for the exhibitor, even in cases, where the organizer can not fulfill all the requirements regarding the size and type of exhibition space. If the exhibitor cancels participation less than 3 months before the beginning of the event, the exhibitor shall forfeit 50% of the rental fee as a cancellation charge. If the exhibitor cancels participation less than 1 month before the beginning of the event, the exhibitor must forfeit the entire rental fee for the area.

3. Upon reception by the exhibitor of confirmation of participation with indications of dimensions of the area to be allocated, the organizer and the exhibitor will be considered under contract. The contract conditions consist of: the size of the rented area, the type of the rented services, financial settlement according to the agreement, general provisions for participation.

4. The allocated area may not be rented by the exhibitor to a third party. The only exception to this rule are exhibitors organizing the mutual participation of several exhibitors presenting products corresponding to goods designated for the event.

Article 4 – Rental fees for exhibition area

1. The rental fee for the interior and exterior area shall be stated in the agreement in all cases. The amount of the rental fee shall be determined for a period to include setting up, duration of the event, and dismantling. The rental fee will be invoiced upon confirmation of acceptance of the application. Each 15 sqm of allocated area entitles the exhibitor to 2 admission cards.

Article 5 – Conditions of payment

1. The exhibitor shall submit payment to the organizer for all invoices within the agreed delay.

2. The organizer is entitled to invoice all exhibition charges in advance. In cases where exhibitor does not pay the invoice within the agreed delay, the ordered services will not be provided and the organizer shall be free to rent the exhibition area to another exhibitor.

3. Exhibitor's complains about charges must be made up to 14 days from receipt of invoice. Complaints made beyond this limit will not be accepted.

Article 6 – Exhibits, customs declaration

1. It is considered that an exhibit can consist of products, goods, or agency for intangible goods which are property registered and exhibited in the corresponding exposition.

2. If there is a change in the list of products to be exhibited, the exhibitor is bound to inform the organizer immediately. After reviewing the products proposed, the organizer has the right to refuse admission to the exhibition of unsuitable product. Small and valuable objects must be protected against theft by the exhibitor.

3. Unloading and installation of exhibits in the area shall be organized according to schedule. If the exhibitor does not respect the schedule, he will have to pay all costs incurred by special arrangement of unloading and transport systems.

4. The collective weight of exhibited objects may not exceed 600 kg/1 sqm evenly distributed. This rule applies to the period of manipulation and setting up of all exhibits.

5. If exhibits are delivered in from abroad countries EU, the exhibitor must have an ATA CARNET from the country of origin of the exhibit. It is not allowed to bring exhibits with JCD. The organizer can make an exception of this rule after agreement with customs officials, on condition that the exhibitor pays in full and in advance a customs guarantee to the organizer, at which time a customs declaration can be made.

Article 7 – Setting up and installing exhibits

1. Setting up exhibits in the allocated shall proceed according to the schedule. Working hours are determined by the organizer. It is imperative to respect the rules for technical security.

2. Hydrants, fire alarms, fire extinguishers and the other security equipment cannot be covered with decorations or other elements. The exhibitor may not make any modifications to the building of the exhibition hall.

3. The uniform height for the exhibitions is set at 250 cm. Exhibits exceeding this limit will not be approved by the organizer.

4. The exhibits must be brought into the exhibition area at the latest one day before the beginning of the event. The exhibitor is obliged to accept only a number of exhibits corresponding to the allocated area.

5. The exhibitor is responsible for exhibition equipment, its maintenance while in use as well as the return of clean and undamaged equipment at the end of the event. In cases where these conditions are not met, the exhibitor shall pay all costs incurred by damage of equipment, or costs connected with their repair.

6. Any intervention to the existing electrical system can only be made by the organizer. Before connecting electric sockets with the electrical system the exhibitor must ask the organizer for: an inspection report for the electrical installation, connection to the electrical power mains.

7. If the exhibitor set up his stand on his own, he must pay a global fee for surveil-

lance and fire protection services during setting up and dismantling and for the cleaning before and after the event.

Article 8 – Publicity, advertisements

1. The exhibitor may place leaflets and the other promotion materials only in his own exhibition

area if they advise his own product and do not negatively influence the course of the event or cause damage to exhibition equipment (construction, walls, panels, etc.)

Article 9 – Security at the exhibition, insurance

1. No explosives, combustibles, open fire, welding, or toxic substances may be exhibited or used in the pavilions. These materials also may not be stored in the whole exhibition area in the interior or in the exterior spaces.

2. The organizer is not responsible to the exhibitors or co-exhibitors for the loss, destruction or damage of exhibits, amenities stand equipment, containers, or private property irrespective if such loss, destruction or damage happens before, during or after event. It is therefore the responsibility of the exhibitor to insure all exhibits as himself or his co-exhibitors, for the entire period that the exhibits and the objects will be present in the exhibition area. This insurance should be obtained for all forms of danger or damage to which his property will be exposed.

3. Possible injury or damage caused by the exhibitor to third person will be judged according to the relevant laws of the Civil code.

Article 10 – Dismantling of the exhibition, transport of exhibits

1. Dismantling and transport of exhibits will be performed according to the schedule.

2. In case of non respect of the schedule, organizer reserves the right to dismantle the exhibits at the cost of exhibitor as well as charge an appropriate percentage of the rental fee for each day of delay. The storage of exhibits will be charged at a rate of 100.-€/1day for each object. The exhibitor must restore the exhibition area to its original state. If the exhibitor does not remove all his exhibits or other equipment and does not restore the area to its original state, according to the contract, the organizer will do it at the cost of exhibitor. The organizer shall not be responsible for possible damage to exhibit property.

Article 11 – Final regulations

1. If the organizer cannot open the exhibition or arrange for its presentation due to unforeseen circumstances beyond his control (force majeure) he will immediately inform the exhibitors. All commitments resulting from the agreement on the part of the organizer concerning the participation of exhibitors will become null and void. In this case the exhibitor shall forfeit all rights to compensation for possible loss or damages.

2. Exhibitors' complains about the work or service provided by the organizer must be registered by protocol on acceptance of the stand before the beginning of the event. Financial settlement shall be made by the close of the event under the condition, where complains are accepted.

3. The organizer will not accept additional complains after close of the event.